



SHFB/DATCP Equipment Grant Proposal Evaluation Rubric

This rubric lays a foundation for criteria that the Second Harvest Foodbank Equipment Capacity Grant Selection Committee should use to rank Equipment Capacity Grant project proposals. Begin by ranking the proposal as “Above Average,” “Average,” or “Below Average” for each category and choosing an appropriate score from the range of numbers in parentheses above the scoring box. Write the value in the appropriate box below the parentheses. Copy the score from each row into the far right-hand “Scoring” column, then add all scores in that column in the bottom right-hand box to give a total score.

REVIEWER NAME:

AGENCY PARTNER ORGANIZATION NAME & PROGRAM NUMBER:

Attributes	Above Average (10 - 8)	Average (7 - 4)	Below Average (3 - 0)	Scores
Is there a clear description and plan for implementing the proposed purchase/repair (including meeting the timeline requirements for completing the purchase and submitting copies of receipts/checks by November 7, 2022)?				/10
Is there evidence of how this proposal will increase the number of families supported in the next year, and therefore improve the organization’s ability to better support community.?				/10
Does the proposal include plans to define and measure the success of the intended impact on their program’s effectiveness in their work to end hunger in Wisconsin? (including outputs and perceived impact)				/10
Does the proposed purchase/repair provide an explanation of how it will result in increased nutrition security and the related actions that will have?				/10
Does the proposal provide a detailed description of the time commitment by staff/volunteers that will be required to receive and implement the use of product/plan?				/10
TOTAL POINTS EARNED				/50
RECOMMENDATION (Strongly Recommend—SR; Recommend—R; Do Not Recommend—DNR)				

NOTES: